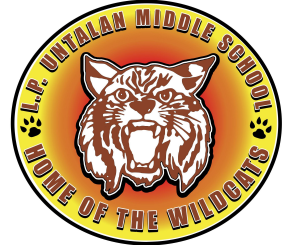


**K. Erik Swanson, Ph.D.**  
 Superintendent of  
 Education

# Luis P. Untalan Middle School

256 Vietnam Veterans Highway  
 Barrigada, Guam 96913  
 Phone: 300-2726

website: [ums.gdoe.net](http://ums.gdoe.net) school email: [wildcatsinfo@gdoe.net](mailto:wildcatsinfo@gdoe.net)



**Agnes A. Guerrero**  
 Principal

*“Home of the Wildcats”*

*Accredited by the Western Association of Schools and Colleges 2021-2027*

## Team Cheetahs

### 6TH GRADE READING

Course Syllabus

SY 2023 - 2024

#### **INSTRUCTOR:**

*Mrs. Sheila Santos Indalecio*

#### **CLASSROOM:**

*A123*

#### **SCHOOL HOURS:**

*8:30AM - 3:30PM MON.-FRI.*

#### **EMAIL ADDRESS:**

*ssindalecio@gdoe.net*

#### **CONTACT NUMBERS:**

*300-2726/7 (School)*

#### **SCHOOL WEBPAGE:**

*ums.gdoe.net*

#### **GDOE VISION**

*Every student:  
 Responsible, Respectful,  
 and Ready for life.*

#### **GDOE MISSION**

*Our educational community  
 prepares all students for life,  
 promotes excellence and provides  
 support.*

#### **LPUMS MISSION:**

*The Luis P. Untalan School  
 Community will empower students  
 with the knowledge that will enable  
 them to be competent, productive,  
 and responsible citizens in our  
 society.*

#### **Student-Learner Outcomes**

World class citizens  
 Information users  
 Lifelong learners  
 Decision makers  
 Critical thinkers  
 Academic achievers  
 Technology users  
 Solution seekers

#### **COURSE DESCRIPTION**

Students will become more competent, confident readers as they learn strategies to improve reading comprehension and fluency, to increase vocabulary, and to interpret literary elements and figurative language. Emphasis is placed on the reinforcement of previously taught reading skills as students explore a wide variety of fiction and non-fiction writing. Students will analyze what they have read through written response, hands-on activities, and individual and group projects. To reinforce reading skills and to encourage the habit of reading, students will also be expected to read independently.

#### **COURSE OBJECTIVES**

Students will develop critical skills needed to be more successful with elaborate, complex, and in-depth studies for developing reading skills, literature analysis, comprehension, and vocabulary building.

#### **TEXTBOOK**

Prentice Hall Literature, Grade 6 by Pearson/Prentice Hall

#### **STANDARDS & SKILLS**

##### **SEMESTER 1**

RI/L 6.1 - Citing Textual Evidence (R.A.C.E.)  
 RI/L 6.2 - Identifying & Analyzing Elements of a Story  
 RL 6.3 - Analyzing Character & Dialogue

##### **SEMESTER 2**

RI/L 6.4 - Figurative Language & Vocabulary  
 RI 6.5 - Text Structure  
 RI 6.6 - Author's Purpose  
 RL 6.7 - Compare/Contrast Text to Media  
 ISTE 1 - Empowered Learner  
 ISTE 2 - Digital Citizen

#### **INSTRUCTIONAL**

#### **STRATEGIES & RESOURCES**

A variety of strategies will be utilized to assist students in gaining the skills needed to meet the Common Core Standards. Instructional strategies and resources include (not limited to) Google Classroom, digital assignments, hardcopies of assignments, online reading programs, teacher-made and online assessments, powerpoint presentations, graphic organizers, and many other strategies designed to provide differentiated instruction.

### *“School of Excellence”*

*Corazon E. Elane*  
 Assistant Principal  
 Special Programs

*Jim S. Reyes, Ph.D.*  
 Assistant Principal  
 Curriculum and Instruction

*Jesse T. San Nicolas*  
 Assistant Principal  
 Student Support Services

*Jeanette M. Superales*  
 Administrative Officer  
 Business Office

*The Luis P. Untalan Middle School community will empower students with the knowledge that will enable them to be  
 COMPETENT, PRODUCTIVE, and RESPONSIBLE citizens in our society.*

## ATTENDANCE

Attendance is important for the academic success of the student. Attendance will be monitored and marked according to the district and school policies for attendance. Student attendance policies can be found in the school website's *Parent Portal*. School website is: <https://ums.gdoe.net/>

## SUPPLIES

The following supplies will be utilized in class:

- (1) notebook
- (1) 3-pronged, 2-pocket folder
- pencil(s) & pen(s) for daily use (replenish as needed)
- art supplies: crayons/colored pencils/scissors/glue stick (replenish as needed)

## STUDENT EXPECTATIONS & PROTOCOLS

### STUDENT EXPECTATIONS

1. Students are expected to **READ** daily for at least 30 minutes.
2. Students are expected to be **critical thinkers and problem solvers**.
3. Students are expected to be **responsible for coming to class prepared and on time**.
4. Students are expected to **complete and submit all assignments on time**.
5. Students are expected to **ask for help** when needed.
6. Students are expected to **follow task directions**.

### CLASS RULES

1. **BE RESPECTFUL**
2. No eating, drinking, or chewing gum in class
3. No name calling or teasing in class.
4. Use appropriate vocabulary - No vulgar language.
5. No electronics unless approved for use by the teacher.
6. Call teacher by name: ***Mrs. Indalecio***

### CLASS PROTOCOLS

1. All documents for signature – *notes, field trip forms, hall passes, athletic contracts, monitoring forms, etc.*, are to be signed only at the end of each class. Have a pen ready.
2. Do not interrupt the class for a signature.

### ENTERING AND EXITING THE CLASSROOM

1. Wait outside the classroom, in a straight line, until invited to enter.
2. Enter the classroom and be seated quietly.
3. Immediately upon finding a seat, take out a notebook/planner and copy the tasks/agenda on the board.
4. Be in seats for the dismissal bell and wait for dismissal by the teacher.

# GRADING

Your academic performance will be assessed and reported using a standards-based grading (SBG) system. In this grading system, your grade is determined based on your performance and mastery on each priority standard using multiple types of artifacts/assignments, including class or homework assignments, quizzes, tests, projects, and/or presentations. You will have opportunities to show your mastery relative to the established proficiency scales. In most cases, I will provide the artifacts you need to complete and submit; however, if you believe you may perform at the proficient level at any time, you may be able to do so when given the opportunity. A proficiency scale is established for each priority standard. Your performance level is determined by the following:

Proficiency Level	Performance	Description
4	Exceeds Standard	In addition to demonstrating understanding and mastery of standard, content knowledge, and skills, you go beyond what is explicitly taught or are able to apply the standard or skill to real world situations
3	Proficient	You demonstrate understanding and mastery of the standard, content knowledge, and skills.
2	Approaching Proficiency	You define and identify content knowledge or use skills alone but need help demonstrating full understanding of the standard.
1	Needs Support	Even with help, you have difficulty performing basic skills or defining content knowledge and are well below grade level standard.
0	Unable to Perform	Even with significant help, you are not able to perform any of the basic skills or define content knowledge.

*NOTE: Increments of .5 may be used to recognize partial mastery of a level.*

## Grading conversion scale:

The final/composite grade will be converted to a letter grade using the following conversion scale:

3.6 – 4.0 = <b>A+</b>	3.0 – 3.5 = <b>A</b>	2.8 – 2.9 = <b>B+</b>	2.5 – 2.7 = <b>B</b>
2.0 – 2.4 = <b>C+</b>	1.5 – 1.9 = <b>C</b>	1.0 – 1.4 = <b>D</b>	Below 1.0 = <b>F</b>

## Semester Grades:

Semester progress reports, or “point-in-time” evaluations, will be issued at the middle of each semester and will serve as only a progress grade. This Progress Report grade will be reflected as either:

- **Pass (P):** Enough evidence to determine passing
- **Not Enough Evidence (NE):** Not Enough Evidence to determine passing
- **No Grade (NG):** No contact with student or no evidence submitted.

This grade will remain until changed by teacher or school official and will NOT automatically convert to an “F” as per existing grading policy. Your semester grade (final grade) will be the average of your performance level of each of the PSSTs covered during each semester.

## Artifacts/Assignments:

You are expected to complete and submit all artifacts to ensure I have an ample amount of your work to determine your level of proficiency for each PSST. Each of your assessments will serve as an artifact of your academic performance. If you are absent, you must still complete these artifacts and ensure you submit them. You will have two days upon your return from an absence to submit any that were issued during your absence. Thereafter, it will be considered as not being submitted timely. Again, you are still expected to complete and submit all artifacts.

# Citizenship & Life Readiness Skills

## Citizenship and Life Readiness Skills mark will consist of the following criteria:

1. **Engagement:** You are expected to participate in class. You must actively engage in cooperative learning and whole class discussions and activities, ask and answer questions, and remain on-task.
2. **Organization and Planning:** You are expected to take and organize class notes, maintain a portfolio of handouts and returned artifacts, ensure you have adequate supplies and instructional materials to support your learning, and manages time effectively to meet deadlines.
3. **Completion and Submission of Assignments:** You are expected to submit assessments in a timely manner. Even if not submitted timely, you are still expected to submit all assessments. Although I will accept late work as artifacts of your performance, late submissions will negatively impact your citizenship.
4. **Conduct:** You are expected to comply with classroom behaviors. Receiving a discipline referral(s) will negatively impact your behavior score.
  - a. Respect yourself, your classmates, and me
  - b. Wear your school uniform or approved attire for the day
  - c. Refrain from using electronic devices unless permitted for instructional purposes
  - d. Do not consume food and/or beverages and chewing gum
  - e. Profanity in any language will not be tolerated
  - f. Follow all LPUMS rules and regulations
5. **Accountability:** You are expected to take responsibility for your actions. When you commit a rules infraction, whether in the classroom or around the school, you must accept the fault and make amends to remedy the situation, usually started by offering an apology and stating a means of ensuring it does not occur again.
6. **Attendance & Punctuality:** You are expected to attend classes to maximize your learning opportunity. If you are absent, you must provide a parent note or doctor's note to excuse your absence. Absences of three or more consecutive days may only be excused using a doctor's note. You are also expected to report to class on time. Habitual tardiness to class will negatively impact your citizenship as well as result in the submission of a discipline referral.

## Consequences:

Failure to comply with the behavior expectations will result in the following:

1. Verbal warning
2. Parent communication
3. Detention/Work Detail (in class)
4. Referral to Administrator

## Citizenship Rating:

Level/ points	Engagement	Organization and Planning	Assignment submission	Conduct	Accountability	Attendance and Punctuality
4	Displays leadership, takes initiative, always prepared	All notes, handouts and artifacts are neatly maintained in a portfolio	All submitted early or timely	0 minor offenses	Immediately accepts fault for his/her mistake without being asked	0 unexcused absences or tardiness
3	Stays on task, participates as expected, almost always prepared	90% or more of the notes, handouts and artifacts are neatly maintained in a portfolio	90% or more of assessments submitted early or timely	1-2 minor offenses	Is quick to accept fault for his/her mistake after being asked	1-2 unexcused absences or 3-6 unexcused tardiness
2	Sometimes off task, participates occasionally, usually prepared	70% or more of the notes, handouts and artifacts are neatly maintained in a portfolio	70% or more of assessments submitted early or timely	3 minor offenses	Eventually accepts fault for his/her mistake after being prodded several times	3-5 unexcused absences or 7-15 unexcused tardiness
1	Off task often, hardly participates, mostly unprepared	Less than 70% of the notes, handouts and artifacts are maintained in a portfolio	Less than 70% of assessments submitted early or timely	1 or more referrals to SSO	Doesn't accept fault for his/her mistake even with prodding	6 or more unexcused absences or 16 or more unexcused tardiness
NE	Not Enough Evidence, No Evidence, or No Effort					

## Citizenship Rating:

21 – 24 points = <b>E</b> xcellent	9 – 14 points = <b>N</b> eeds Improvement
15 – 20 points = <b>S</b> atisfactory	< 9 points = <b>U</b> nsatisfactory

## Health Safety Precautions:

- You are welcome to wear a face mask on campus.
- Practice frequent handwashing with soap and water. If soap and water are not available, use alcohol rub or hand sanitizer.
- Conduct a screening before you leave your house. If you feel sick, stay home.

## Parental Involvement:

Parents, your involvement is critical to the academic and behavioral success of your child in school. It is my hope that you will provide a setting in the home for your child to complete his/her tasks. I trust that you will encourage your child to complete his/her tasks upon arriving home or at least prior to the next school day. I am seeking your support in encouraging your child to exhibit positive behaviors especially when your child is in school.

I will communicate with you especially when necessary relative to your child's academic and behavioral progress in my class. I ask though that should concerns arise that you also communicate with me by calling the school at the number above or via my email address provided above.

  
\_\_\_\_\_  
**Mrs. Sheila Santos Indalecio**  
**6th Grade Reading Teacher**  
**Team Cheetahs**

Approved (✓)

  
\_\_\_\_\_  
**Dr. Jim S. Reyes, Assistant Principal**  
**Curriculum and Instruction**

\*\*\*\*\*

FOR TEACHER RECORD, kindly fill out the information below and return to your child's teacher.

Student name: \_\_\_\_\_ Grade: 6th Reading Period: \_\_\_\_\_

Mother's name: \_\_\_\_\_ Father's name: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

\*\*\*Best contact number to reach you during school hours:

Mother's \_\_\_\_\_ Father's \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home address: \_\_\_\_\_

Afterschool Transportation (circle one):

- Walker (enter/exit through student gate at the traffic light)
- Bus (Name/Village of bus stop: \_\_\_\_\_)
- Car Rider (drop-off/pick-up at the back gate near Wendy's)

By signing below, we, \_\_\_\_\_ and \_\_\_\_\_ hereby  
(Student) (Parent)

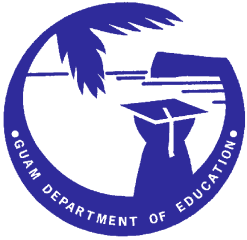
understand the expectations of being successful in your class. Please note that the teacher reserves the academic right to modify the syllabus as needed to ensure the success of your child..

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date





K. Erik Swanson, Ph.D.  
Superintendent of  
Education

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Agnes A.  
Guerrero  
Principal

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## LPUMS SCHOOLWIDE POLICIES

### COMPUTER/NETWORK ACCEPTABLE USE POLICY

LPUMS offers students access to computer technology and the Internet. Students must agree to abide by the rules of this policy in order to use the school's computers and network. The educational use of LPUMS computers and networks should be geared towards classroom activities, assignments, communication, and career development. All students should have access to the Internet through their classrooms, library, or school computer lab. Appropriate online etiquette should be conducted when using LPUMS computers.

### TEXTBOOK POLICY

Students will be issued a numbered textbook (whether it be issued to be taken home or to be used in class). Students will be responsible for their issued textbook should it be damaged or lost. If a class set is provided, students must immediately report to the teacher any visible damages seen so the teacher may investigate. Parents will be charged should it be determined that the student was negligent with the book, causing damage or resulting in it being lost. (Please refer to [www.gdoe.net](http://www.gdoe.net) to Board Policy 601 for the detailed policy.)

### DIRECTORY INFORMATION

Directory Information, which is information that is generally not considered harmful or an invasion of privacy if released, can be disclosed to outside organizations without a parent's prior written consent. If you do not want DOE to disclose directory information from your child's educational records without your consent, you must notify the school principal of this request in writing within 2 weeks of the start of the school year.

### MEDIA RELEASE

To promote positive school-wide events at LPUMS, student photographs and interviews may be forwarded to various news media and/or posted on our school website. Should you opt not to have your child's photograph taken, you must notify the school principal of this request in writing within 2 weeks of the start of the school year.

\*\*\*\*\*

### PLEASE RETURN THIS PAGE TO YOUR CHILD'S TEACHER

Student's Name: \_\_\_\_\_ Teacher: Mrs. Sheila Santos Indalecio

I, \_\_\_\_\_, have received, read, and understand my child's course  
(Print Parent/Guardian Name)

Syllabus for **6th Grade Reading**. In addition, I have received information regarding the Computer/Network, Textbook, Directory of Information, and Media Release Policy, and I am aware and acknowledge the requirements of each.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_ Email Address: \_\_\_\_\_



\*\*\*TEACHER MUST RETAIN THIS PAGE IN FILE FOR FUTURE REFERENCE.\*\*\*